

Undergraduate Minor in Business

Courses and requirements for Undergraduate Minor in Business

The courses listed below constitute the 18 hours required for a minor in Business:

<u>COURSE</u>	<u>TITLE</u>	<u>HOURS</u>
ACCT 209	Survey of Accounting Principles	3
ISTM 209*	Business Information Systems Concepts	3
MGMT 209	Business, Government, and Society	3
FINC 409	Survey of Finance Principles	3
MGMT 309	Survey of Management	3
MKTG 409	Introduction to Marketing	3

**Credit by examination is available for ISTM 209. Information concerning credit by examination is available from Testing Services, 979-845-0532 or testing.tamu.edu.*

Eligibility: Students applying for a minor in business must have a 2.0 or better overall GPR. Application is made in the student's home college or major department. Some college and departments outside of Mays Business School may not permit their students to have a minor.

Satisfactory completion of courses: To be awarded the minor in Business and receive transcript recognition, students must obtain a "C" or better in each course listed above or in any transfer courses as specified below.

Transfer courses: The student's home college or major department may grant, subject to agreement from Mays, transfer course work for the 200-level courses. FINC 409, MGMT 309, and MKTG 409 must be taken at Texas A&M University. Substitutions will not be allowed for the 300- and 400-level courses.

Effective date: Students declaring a minor in Business in the 201331 catalog must meet all requirements listed in this document to receive transcript recognition.

Upper-level courses: All students pursuing the minor in Business must have more than 60 credit hours in Howdy to enroll in FINC 409, MGMT 309, and MKTG 409. Mays Business School makes no exceptions to this enrollment prerequisite.

Advising: Per university guidelines, the student's home college or major department is responsible for advising students pursuing a minor in Business.

Degree Evaluation: Degree evaluation in Howdy will certify during the graduating semester that students have met the requirements for the minor. The minor will be recognized after graduation on the transcript, but not on the diploma. Once declared, minor requirements become graduation requirements.

Minor in Business Administration

Name: _____ UIN: _____

Catalog: _____ Expected Graduation Date: _____

Completed Hours: _____

Permanent Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ TAMU email: _____

<u>Course Number</u>	<u>Semester Taken</u>	<u>Grade</u>
ACCT 209	_____	_____
ISTM 209	_____	_____
MGMT 209	_____	_____
FINC 409	_____	_____
MGMT 309	_____	_____
MKTG 409	_____	_____

You must earn grades of “C” or better in all minor course work.

Reviewed and approved:

Student’s Signature: _____ Date: _____

Academic Advisor – Biomedical Sciences Program

Signature: _____ Date: _____

[] The student’s minor was entered into Compass on (date): _____

Course Descriptions for Undergraduate Minor in Business

ACCT 209: Survey of Accounting Principles. Accounting survey for non-business majors; non-technical accounting procedures, preparation, and interpretation of financial statements and internal control. May not be used to satisfy degree requirements for majors in Business.

ISTM 209: Business Information System Concepts. Introduction to the use of computers in data and document management and as a problem-solving tool for business; fundamental concepts of information technology and theory; opportunities to use existing application software to solve various business information systems oriented problems. May not be used to satisfy degree requirements for majors in Business.

MGMT 209: Business, Government, and Society. Impact of the external environment – legal, political, economic, and international – on business behavior, market, and non-market solutions to contemporary public policies confronting business persons examined, including antitrust law, employment and discrimination law, product safety regulation, consumer protection, and ethics. May not be used to satisfy degree requirements for majors in Business.

Prerequisite: Sophomore classification, for students other than Business and Agribusiness majors.

FINC 409: Survey of Finance Principles. Finance survey for non-business majors; financial markets, the investment banking process, interest rates, financial intermediaries and the banking system, financial instruments, time value of money concepts, and security valuation and selection. May not be used to satisfy degree requirements for majors in Business.

Prerequisite: ACCT 209 or 229; junior classification; for students other than Business and Agribusiness majors.

MGMT 309: Survey of Management. Survey for non-business majors of the basic functions and responsibilities of managers; includes the environmental context of management, planning and decision making, organization structure and design, leading and managing people, and the controlling process; issues of globalization, ethics, quality, and diversity are integrated through the course. May not be used to satisfy degree requirements for majors in Business.

Prerequisites: Junior classification; for students other than Business and Agribusiness majors.

MKTG 409: Introduction to Marketing. A survey course of the basic principles of marketing and key decision areas: product, promotion, distribution and pricing. May not be used to satisfy degree requirements for majors in Business.

Prerequisites: Junior classification; for students other than Business and Agribusiness majors.